



MAPLE ACADEMY (LOHAS)

PRE-NURSERY BRIDGING CLASS (23 months – 30 months)



Reference Number: _____

Student Enrollment Form

STUDENT INFORMATION

English Full Name: Last _____ Middle _____ First _____ Preferred Name: _____
 Chinese Full Name: Last _____ First _____ Gender: _____

Address: _____

Nationality: _____ Place of Birth: _____

Date of Birth (DD/MM/YYYY): _____ Child's 1st Language: _____

Name of sibling(s) (age): _____ (____) Child is toilet trained YES / NO

SCHEDULE & FEES

FULL ENGLISH IMMERSION CLASS

Start Date of 1st lesson (ddmmyy): _____

Circle your preference:

Age	23-30 months				
Time	9:00am-11:00am			2:00pm-4:00pm	
Sessions per week	1	2	3	4	5*
Fees/month	\$3,200 / month	\$3,700 / month	\$4,200 / month	\$4,700 / month	\$5,200 / month
(Jul & Aug only)	\$1,000/week	\$1,200/week	\$1,350/week	\$1,450/week	\$1,550/week
Days	Monday	Tuesday	Wednesday	Thursday	Friday

*5% off for 5 lessons per week (monthly enrollment) for a minimum of one month's registration.

*5% off for 5 lessons per week not eligible for Jul & Aug weekly enrollment.

*Certificate, personalized portfolio and report card will only be available for children who attend a minimum 3 full months.

Registration Fee[†]: HK\$500 per new student

Class Deposit^{**}: HK\$3,000 per new student (Refundable by giving one full calendar month notice for class cancellation)

Uniform: HK\$60 per new student

Trial Leeson: HK\$900 for three sessions in one week

**Note: For all Maple Academy / Bear Care Playgroup existing students, both the registration fee and the class deposit will be waived

PARENT / GUARDIAN'S INFORMATION

Full Name: _____ Relationship: _____
Mobile Number: _____ Occupation: _____
Email: _____
Full Name: _____ Relationship: _____
Mobile Number: _____ Occupation: _____
Email: _____

IMPORTANT NOTES

Does your child have any allergies, medical conditions, physical abnormalities or learning difficulties? Yes No

If "Yes", please give more details:

Emergency Contact Name: _____ Phone: _____

APPLICATION GUIDELINES

Application checklist, please submit the following documents:

- a completed student enrollment form for admission
- a photocopy of your child's birth certificate / child's HKID / Passport (for non-HK residents)
- HK\$500 application fee# per new student (non-transferrable and non-refundable)
- a copy of your child's vaccination record
- 2 passport photos of your child (Within the last 2 months)
- HK\$3,000 class deposit* (refundable)

How did you hear about Maple Bear?

- Online Search
- Social Media
- Event:
- Living Nearby: _____
- Word of Mouth
- Friend Referral: _____

PARENTAL CONSENT AND ACCEPTANCE

1. I understand that there are limited places, a meeting with the family and child is required to assess the application. The school reserves all final rights.
2. I certify that the information provided is true and correct.
3. I understand and accept that a signed Student Enrolment Form is required before my child can start school.
4. I agree that in the event of a medical need, my child should be taken to the nearest hospital and pay all medical and other expenses incurred in the treatment of my child.
5. I consent to the use of images of my child participating in school activities on the school website, social media pages and promotional materials, unless I inform the Director of School with written declaration.
6. I know that all paid school fees are non-refundable and non-transferable. Deposit will be refunded by cheque with sufficient 1 month notice.
7. All documents provided will be used for admission related purposes only.
8. All documents of cancelled or unsuccessful applications will be destroyed.
9. School Fees are subject to change in the future. Parents will be notified in due course.
10. The personal data collected is strictly confidential and will not be disclosed to any external parties without prior consent or as required by law.
11. Class dates and seat can be postponed once only and can be maximum postponement for 1 month. If course fees need to be postponed any further, a new registration fee will be charged.
12. I agree to follow your school health policy and will not send my child to school if they have any sick symptoms. No make-up class nor refund will be provided.
13. Classes will not be available on public holidays. Classes run as normal during all Christmas, Chinese New Year, Easter and Summer holidays.
14. Classes will be cancelled in case of BLACK and above rainstorm warnings or Typhoon signal 8 or above is hoisted. No make-up class nor refund will be provided.
15. I understand that if teachers are sick or on holidays, the school will be responsible to arrange a qualified staff to teach the class.

I UNDERSTAND and ACCEPT the Terms and Conditions as stated above.

Signature of
Parent/
Guardian:

Date: _____

PAYMENT INFORMATION

By Bank Transfer Maple Academy (Lohas) Limited Bank: OCBC WING HANG BANK LTD (035) A/C NO.: 802-882211-831	FPS Maple Academy (Lohas) Limited ID: 116887118
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