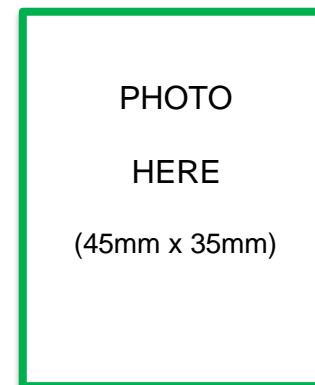




MAPLE ACADEMY

PRE-NURSERY BRIDGING CLASS

Shop 27, G/F, Corinthia By The Sea, 23 Tong Yin Street,
Tseung Kwan O, Hong Kong
T: +852 2185 6646 W: +852 6849 2840



Reference Number: _____

Student Enrollment Form

STUDENT INFORMATION

English Full Name: Last _____ Middle _____ First _____ Preferred Name: _____
Chinese Full Name: Last _____ First _____ Gender: _____

Address: _____

Phone: _____ Email: _____

Nationality: _____ Place of Birth: _____

Date of Birth (DD/MM/YYYY): _____ How many months: _____

Child's 1st Language: _____ Child's 2nd Language: _____

Name of sibling(s) (age): _____ (____) Child is toilet trained YES / NO

SCHEDULE & FEES

FULL ENGLISH IMMERSION CLASS

Start Date of 1st lesson (ddmmyy): _____

Circle your preference:

Age	22-36 months				
No. of sessions per week	1	2	3	4	5
Fees	\$3,200 / month	\$3,700 / month	\$4,200 / month	\$4,700 / month	\$5,200 / month
Which days? (Mon-Fri)					
Time	8:30-10:30am		11:00-1:00pm		2:00-4:00pm

*5% discount for 5 lessons per week

*Certificate, personalized portfolio and report card will only be available for children who attend a minimum of 3 months

Registration Fee*: HK\$500 per new student

Class Deposit**: HK\$3,000 per new student

Refundable by giving one full calendar month notice for class cancellation

**Note: For all Maple Academy existing students, both the registration fee and the class deposit will be waived

PARENT / GUARDIAN'S INFORMATION

Full Name: _____ Relationship: _____
Mobile Number: _____ Occupation: _____
Email: _____
Full Name: _____ Relationship: _____
Mobile Number: _____ Occupation: _____
Email: _____

IMPORTANT NOTES

Does your child have any allergies, medical conditions, physical abnormalities or learning difficulties? Yes No

If "Yes", please give more details:

Emergency Contact Name: _____ Phone: _____

APPLICATION GUIDELINES

Application checklist, please submit the following documents:

- a completed student enrollment form for admission a copy of your child's vaccination record
 a photocopy of your child's birth certificate / child's HKID / Passport (for non-HK residents) 2 passport photos of your child (Within the last 2 months)
 HK\$500 application fee# per new student (non-transferrable and non-refundable) HK\$3,000 class deposit* (refundable)

How did you hear about Maple Bear?

- Online Search Event Word of Mouth
 Social Media Living Nearby: _____ Friend Referral: _____

PARENTAL CONSENT AND ACCEPTANCE

- I understand that there are limited places, a meeting with the family and child is required to assess the application. The school reserves all final rights.
- I certify that the information provided is true and correct.
- I understand and accept that a signed Student Enrolment Form is required before my child can start school.
- I agree that in the event of a medical need, my child should be taken to the nearest hospital and pay all medical and other expenses incurred in the treatment of my child.
- I consent to the use of images of my child participating in school activities on the school website, social media pages and promotional materials, unless I inform the Director of School with written declaration.
- I know that all paid school fees are non-refundable and non-transferable. Deposit will be refunded by cheque with sufficient 1 month notice.
- All documents provided will be used for admission related purposes only.
- All documents of cancelled or unsuccessful applications will be destroyed.
- School Fees are subject to change in the future. Parents will be notified in due course.
- The personal data collected is strictly confidential and will not be disclosed to any external parties without prior consent or as required by law.
- Class dates and seat can be postponed once only and can be maximum postponement for 1 month. If course fees need to be postponed any further, a new registration fee will be charged.
- I agree to follow your school health policy and will not send my child to school if they have any sick symptoms. No make-up class nor refund will be provided.
- Classes will not be available on public holidays. Classes run as normal during all Christmas, Chinese New Year, Easter and Summer holidays.
- Classes will be cancelled in case of BLACK and above rainstorm warnings or Typhoon signal 8 or above is hoisted. No make-up class nor refund will be provided.
- I understand that if teachers are sick or on holidays, the school will be responsible to arrange a qualified staff to teach the class.

I UNDERSTAND and ACCEPT the Terms and Conditions as stated above.

Signature of

Parent/

Guardian: _____

Date: _____

PAYMENT INFORMATION

By Cheque	By Bank Transfer	FPS
Please make cheque payable to: MAPLE ACADEMY LIMITED	Bank: HSBC Name: MAPLE ACADEMY LIMITED Account number: 040-154-148-838	Name : MAPLE ACADEMY LIMITED ID : 162658538

Please put your child's name as the reference on the payment and send the bank confirmation to 6849-2840