



MAPLE BEAR ACADEMY (LOHAS)

PRE-NURSERY TRANSITION CLASS (23 months – 30 months)

PHOTO

HERE

(45mm x 35mm)

Reference Number: _____

Student Enrollment Form

STUDENT INFORMATION

English Full Name: _____ Preferred Name: _____

Chinese Full Name: _____ Gender: _____

Address: _____

Nationality: _____ Place of Birth: _____

Date of Birth (DD/MM/YYYY): _____ Child's 1st Language: _____

Name of sibling(s) (age): _____ (____) Child is toilet trained YES / NO

SCHEDULE & FEES

Start Date of 1st lesson (ddmmyy): _____

Age	22 – 30 months				
Time	AM Class 8:15am – 11:15am		PM Class 1:00pm – 4:00pm		Full Day 8:15am – 4:00pm
Class	Bilingual (English & Mandarin)		Trilingual (English, Mandarin & Cantonese)		
Session Per week	3		4		5*
School Fees	\$5,000 / month (AM / PM) \$7,050 / month (Full Day)		\$6,200 / month (AM / PM) \$8,800 / month (Full Day)		\$6,900 / month (AM / PM) \$10,200 / month (Full Day)
Miscellaneous Fees (for special events, activities, educational materials and parent communication platform)	\$315 / month (AM / PM) \$400 / month (Full Day)		\$420 / month (AM / PM) \$530 / month (Full Day)		\$520 / month (AM / PM) \$660 / month (Full Day)
Days (for 3 / 4 days per week)	Monday	Tuesday	Wednesday	Thursday	Friday

Registration Fee: HK\$970 per new student (refundable upon registration for the Maple Bear Pre-Nursery programme)

Class Deposit: One month school fee (Refundable by giving one full calendar month written notice for course cancellation)

Uniform (per set): [Summer]: HK\$460 (one polo shirt & one pant / skirt) | [Winter]: HK\$500 (one sweater & one trousers)

Trial Lessons: HK\$2,500 for 5 sessions within 2 weeks

***For 5 days school, please contact admissions team for more details**

PARENT / GUARDIAN'S INFORMATION

Full Name: _____	Relationship: _____
Mobile Number: _____	Occupation: _____
Email: _____	
Full Name: _____	Relationship: _____
Mobile Number: _____	Occupation: _____
Email: _____	

IMPORTANT NOTES

Does your child have any allergies, medical conditions, physical abnormalities or learning difficulties? ☐ Yes ☐ No

If "Yes", please give more details:

Emergency Contact Name: _____ Phone: _____

APPLICATION GUIDELINES

Application checklist, please submit the following documents:

- ☐ a completed student enrollment form
- ☐ a photocopy of your child's HKID / Passport
- ☐ Registration & Activity fee (non-transferrable and non-refundable)

How did you hear about Maple Academy?

- | | |
|--|---|
| ☐ Online Search | ☐ Friend Referral: _____ |
| ☐ Social Media | ☐ Event: _____ |
| ☐ Word of Mouth | ☐ Living Nearby: _____ |

PARENTAL CONSENT AND ACCEPTANCE

1. I understand that there are limited places, a meeting with the family and child is required to assess the application. The school reserves all final rights.
2. I certify that the information provided is true and correct.
3. I understand and accept that a signed Student Enrolment Form is required before my child can start school.
4. I agree that in the event of a medical need, my child should be taken to the nearest hospital and pay all medical and other expenses incurred in the treatment of my child.
5. I consent to the use of images of my child participating in school activities on the school website, social media pages and promotional materials, unless I inform the Director of School with written declaration.
6. I know that all paid school fees are non-refundable and non-transferable. Deposit will be refunded by cheque with sufficient 1 month notice.
7. All documents provided will be used for admission related purposes only.
8. All documents of cancelled or unsuccessful applications will be destroyed.
9. School Fees are subject to change in the future. Parents will be notified in due course.
10. The personal data collected is strictly confidential and will not be disclosed to any external parties without prior consent or as required by law.
11. Class dates and seat can be postponed once only and can be maximum postponement for 1 month. If course fees need to be postponed any further, a new registration fee will be charged.
12. I agree to follow your school health policy and will not send my child to school if they have any sick symptoms. No make-up class nor refund will be provided.
13. Classes will not be available on public holidays. Classes run as normal during all Christmas, Chinese New Year, Easter and Summer holidays.
14. Classes will be cancelled in case of BLACK and above rainstorm warnings or Typhoon signal 8 or above is hoisted. No make-up class nor refund will be provided.
15. I understand that if teachers are sick or on holidays, the school will be responsible to arrange a qualified staff to teach the class.

I UNDERSTAND and ACCEPT the Terms and Conditions as stated above.

Signature of

Parent/

Guardian: _____

Date: _____

PAYMENT INFORMATION

By Bank Transfer Maple Academy (Lohas) Limited Bank: OCBC WING HANG BANK LTD (035) A/C NO.: 802-882211-831	FPS Maple Academy (Lohas) Limited ID: 116887118
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