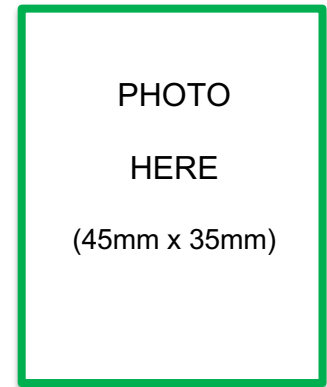




MAPLE ACADEMY

BEAR CARE PLAYGROUP

Shop 27, G/F, Corinthia By The Sea, 23 Tong Yin Street,
Tseung Kwan O, Hong Kong
T: +852 2185 6646 W: +852 6849 2840



Reference Number: _____

Student Enrollment Form

STUDENT INFORMATION

English Full Name: Last _____ Middle _____ First _____ Preferred Name: _____
Chinese Full Name: Last _____ First _____ Gender: _____

Address: _____

Phone: _____ Email: _____

Nationality: _____ Place of Birth: _____

Date of Birth (DD/MM/YYYY): _____ Previous School: _____

Child's 1st Language: _____ Child's 2nd Language: _____

Name of sibling(s) (age): _____ (____) Child is toilet trained YES / NO

SCHEDULE

Full English Immersion (Unaccompanied Class)

Start Date of 1st lesson (ddmmyy): _____

Circle your preference:

Age	12 - 20 months				
No. of sessions per week	1	2	3	4	5
Which days? (Mon-Sat)					
Time	8:30-10:00am	10:30-12:00noon	2:00-3:30pm	3:30-5:00pm	

*Please check with staff for the available seats
*10% discount for 3 or more lessons per week

SCHEDULE AND FEES

School Fee: HK\$390 for 1.5 hours session

Application Fee[#]: HK\$500 per new student

Class Deposit^{*}: HK\$780 per new student
Refundable by giving one full calendar month notice for course cancellation.

PARENT / GUARDIAN'S INFORMATION

Full Name: _____	Relationship: _____
Mobile Number: _____	Occupation: _____
Email: _____	
Full Name: _____	Relationship: _____
Mobile Number: _____	Occupation: _____
Email: _____	

IMPORTANT NOTES

Does your child have any allergies, medical conditions, physical abnormalities or learning difficulties? Yes No

If "Yes", please give more details:

Emergency Contact Name: _____ Phone: _____

APPLICATION GUIDELINES

Application checklist, please submit the following documents:

- | | |
|---|---|
| <input type="checkbox"/> a completed student enrollment form for admission | <input type="checkbox"/> a copy of your child's vaccination record |
| <input type="checkbox"/> a photocopy of your child's birth certificate / child's HKID / Passport (for non-HK residents) | <input type="checkbox"/> 2 passport photos of your child (Within the last 2 months) |
| <input type="checkbox"/> HK\$500 application fee# per new student (non-transferrable and non-refundable) | <input type="checkbox"/> HK\$780 class deposit* (refundable) |
| <input type="checkbox"/> | |

How did you hear about Maple Bear?

- | | | |
|--|---|---|
| <input type="checkbox"/> Online Search | <input type="checkbox"/> Event: | <input type="checkbox"/> Word of Mouth |
| <input type="checkbox"/> Social Media | <input type="checkbox"/> Living Nearby: _____ | <input type="checkbox"/> Friend Referral: _____ |

PARENTAL CONSENT AND ACCEPTANCE

1. I understand that there are limited places, a meeting with the family and child is required to assess the application. The school reserves all final rights.
2. I certify that the information provided is true and correct.
3. I understand and accept that a signed Student Enrolment Form is required before my child can start school.
4. I agree that in the event of a medical need, my child should be taken to the nearest hospital and pay all medical and other expenses incurred in the treatment of my child.
5. I consent to the use of images of my child participating in school activities on the school website, social media pages and promotional materials, unless I inform the Director of School with written declaration.
6. I know that all paid school fees are non-refundable. Deposit will be refunded by cheque with sufficient 1 month notice.
7. All documents provided will be used for admission related purposes only.
8. All documents of cancelled or unsuccessful applications will be destroyed.
9. School Fees are subject to change in the future. Parents will be notified in due course.
10. The personal data collected is strictly confidential and will not be disclosed to any external parties without prior consent or as required by law.
11. Makeup class is only provided if medical certification is presented and if the school is notified of sudden absence. Make up class must be taken within the same month of absence. Makeup class will not be provided for vacations or any other leave, class will be automatically forfeited.
12. Classes will not be available on public holidays or during adverse weather conditions (Black rainstorms or Typhoon signal No. 8 or above).
13. I understand that if teachers are sick or on holidays, the school will be responsible to arrange a qualified staff to teach the class.

I UNDERSTAND and ACCEPT the Terms and Conditions as stated above.

Signature of

Parent/

Guardian: _____

Date: _____

PAYMENT INFORMATION

By Cheque Please make cheque payable to: MAPLE ACADEMY LIMITED	By Bank Transfer Bank: HSBC Name: MAPLE ACADEMY LIMITED Account number: 040-154-148-838	FPS Name : MAPLE ACADEMY LIMITED ID : 162658538
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Please put your child's name as the reference on the payment and send the bank confirmation to 6848-1264